



## TERMS OF REFERENCE

Name of the project	"Strengthening the Tuvalu Survival Fund Project"
Job Title:	Project Officer
Duty station	Funafuti, Tuvalu
Duration:	24 months
Annual salary	AUD\$29,287.00

### I. Background

Climate impacts are increasingly leading to loss and damage, particularly in small island developing states (SIDS) such as Tuvalu, as confirmed in the Intergovernmental Panel on Climate Change's 6th Assessment Report<sup>1</sup>. Consequently, global attention on addressing loss and damage has been increasing, with agreement reached last year at the United Nations Framework Convention on Climate Change (UNFCCC) 28th Conference of the Parties (COP28) to operationalise an international Loss and Damage Fund (LDF). The modalities, access and allocations of the Fund are all still under consideration. Pacific SIDS have been advocating strongly for the fund to be directly accessible by countries and organisations within the countries, to ensure the maximum amount of loss and damage finance can reach people who need it most. Innovative approaches to disbursing loss and damage finance are also being considered, including through sovereign wealth funds.

Thus, the Strengthening the Tuvalu Survival Fund Project (S-TSF) has been developed in response to the need for innovative and country-driven approaches to address loss and damage in the Pacific. The S-TSF project aims to strengthen the existing Tuvalu Survival Fund to create and test a window for loss and damage funds under the TSF.

### II. Functions / Key Results Expected

The Project Officer will work on a full-time basis and report to the TSF Coordinator and the Climate Change Director.

The Project Officer has the following key responsibilities:

- Acquire on-the-ground information to inform the review of the TSF to strengthen its delivery to the public;
- Assist the TSF Coordinator in preparing TSF progress reports;
- Provide policy and legal advice on the implementation of the TSF, together with the engagement of the Damage Assessment Team (DAT);
- Provide technical support, including measures to address challenges to update and maintenance of the Property Registration System (PRS);

- Participate in training activities;
- Facilitate data gathering and data analysis for project formulation;
- Lead the implementation of the Monitoring, Evaluation, Reflection and Learning Workplan for the S-TSF project;
- Review project agreements and provide feedback.

### **III. Recruitment Qualifications**

**Education:** Bachelor's degree in a relevant field (Climate Change, Environment, Management, etc.).

**Experience:**

- A minimum of three (3) years of progressively responsible experience in project management, national policy in relation to climate change adaptation, environment and/or sustainable development is required;
- Experience in working and collaborating within governments is an asset as well as experience in climate change projects;

**Other Skills and Requirements:**

- At least two previous professional positions/ assignments related to managing, facilitating and coordinating implementation of an externally-funded programs or projects in Tuvalu;
- Demonstrated solid knowledge of climate change issues in Tuvalu and adaptation efforts;

**Languages:** fluency in English and Tuvaluan, including writing and communication skills.

### **IV. Organisational Setting and Reporting**

The Project Officer will be required to attend the office on a daily basis as per government official timing.

### **V. Duration of the assignment**

The incumbent will start from the date of signing of the contract till the closure of the project.

### **VI. Assessment**

Evaluation of qualified candidates may include an interview.